

MEET Minneapolis™

Official Convention + Visitors Association

Mailing Label Request Form

➤ **Mailing List Cost**

Exclusive benefit for Meet Minneapolis Members only. Labels will be available at no charge, one time per year, and at a rate of \$50.00 for additional requests. Complete membership list includes approximately 700 labels.

➤ **Requirements**

Meet Minneapolis requires a proof of all material which will be sent using the requested labels. This proof may be supplied in hard copy, via mail or fax or in PDF format via email to annek@meetminneapolis.com

Note: All requests are subject to review and approval by Meet Minneapolis. The information supplied by Meet Minneapolis is for a one-time only use. These lists may not be duplicated in any fashion.

➤ **Delivery**

Upon receipt of this form and requirements, your request will be sent to the Director of Meet Minneapolis Membership and Sponsorship for review. You will be notified of the status of your request and, if approved, receive mailing labels as soon as possible, but no later than 5 business days after submitting your request. Mailing Labels are printed on Avery label stock #5960 (1"x5/8").

Organization Name: _____

Contact Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Anticipated Mailing Date: _____

By signing below, I understand that the information given through the Meet Minneapolis membership/meeting labels are for a **one-time only use**. These lists may not be duplicated in any fashion. If the contents of these materials are altered in anyway, Meet Minneapolis withdraws the support implied by the issuing of these labels and your membership status may be denied.

Signature: _____ Date: _____

Review Status (to be completed by Meet Minneapolis)

The materials submitted in conjunction with this request have been found to meet the standards of Meet Minneapolis.

The materials submitted in conjunction with this request have been reviewed and found inappropriate for mailing to Meet Minneapolis Members.

Review: _____ Processed: _____ Sent: _____

Contact the Meet Minneapolis office at 612.767.8000 if you have any questions or require further information.